



## Registration Checklist

### **New Students**

For each new student you plan to register, please download the appropriate Registration Form, the New Student Application Form, Letter of Recommendation, and the Commitment & Expectation Form along with the Excelsior Handbook. Students and parents need to read the Handbook before signing the Commitment & Expectation Form. After completing all required forms for each student, please mail them along with applicable registration fees to Excelsior, POB 3116, Irmo, SC 29063.

Registration will not be considered completed for a student until all forms are received including applicable registration fees. Tuition is due no later than the first day of class, August 20, 2019 unless a tuition payment plan is arranged.

1. New Student Application
2. Registration Form
3. Letter of Personal Recommendation from Non-family member
4. Commitment & Expectation Form
5. Registration Fee

### **Returning Students**

For each returning student you plan to register, please download the appropriate Registration Form, the Returning Student Application Form, and the Commitment & Expectation Form along with the Excelsior Handbook. Students and parents need to read the Handbook before signing the Commitment & Expectation Form. After completing all required forms for each student, please mail them along with applicable registration fees to Excelsior, POB 3116, Irmo, SC 29063.

Registration will not be considered completed with a spot held for a student until ALL FORMS are received including applicable registration fees. Tuition is due no later than the first day of class, August 20, 2019 unless a tuition payment plan is arranged.

1. Returning Student Application
2. Registration Form
3. Commitment & Expectation Form
4. Registration Fee