



Tuition Payment Plan & ACH Authorization Agreement

As a duly authorized check signer on the financial institution account identified below, I authorize Excelsior Academy to perform scheduled periodic electronic funds transfer debits and/or credits from my account identified below for payments due or when applicable.

I understand that this authorization will remain in full force and effect to the agreed upon date. I agree to notify Excelsior Academy in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date in writing to POB 3116, Irmo, SC 29063 to cancel this authorization.

Furthermore, if any such electronic debit(s) should be returned by my financial institution as Non-Sufficient Funds (NSF), I understand that Excelsior Academy may at its discretion attempt to process the charge again within 30 days, and I agree to an additional \$35.00 charge by electronic debit from my account identified below for each attempt returned NSF which will be initiated as a separate transaction from the authorized recurring payment.

Depository Name

Routing Number *Account Number*

\$ *1st business day of each month*
Amount of Monthly ACH Debit *Date of Monthly ACH Debit* *Start Date* *End Date*

I understand and authorize all of the above as evidenced by my signature below.

Authorized Name (Please Print)

Authorized Signature *Date of Authorization*

PLEASE ATTACH A VOIDED CHECK FOR ACCOUNT VERIFICATION PURPOSES. Tuition plans are calculated by dividing the total tuition by 10 payments. There is a \$1.00 fee per payment, and accounts will be debited on the 1st business day of each month. Payments will begin in August and end in May. To participate in the tuition payment plan we will need a canceled check and a signed authorization form by July 1, 2019 so we can begin debiting your account by the 1st business day of August. Please note that all registrations fees are required to be paid up front. If you have any questions please contact us at excelsioracademyedu@gmail.com, or at (803) 743-3118.